

Minutes of the Housing Authority of the County of Dodge

The Dodge County Housing Authority met Wednesday, November 28, 2018 in the board room of the Housing Authority located at 491 E Center Street, Juneau, Wisconsin.

The meeting was called to order at 8:30 am by Glenn Stousland, Chairman.

Roll Call: Glenn Stousland, Eugene Wurtz, Mary Reak, Shirley Kitchen, Becky Glewen

Absent:

Also Present: Donna Braun, Executive Director and Jamie Rhodes, Housing Supervisor

Pledge of Allegiance

Verification of proper meeting posting

Motion was made by Eugene Wurtz to approve the agenda. The motion was seconded by Shirley Kitchen. Motion carried.

Motion was made by Shirley Kitchen and seconded by Mary Reak to dispense the reading of the October 24, 2018 and November 2, 2018 minutes and approve them as presented. Motion carried.

Public Forum- Amy Resop, State Legislative Liaison for Senator Ron Johnson, provided a legislative update.

Communications-Letter from NEF stating OGLLC files are exceptional per annual review. There were no findings.

The Financial reports were reviewed. A motion was made by Shirley Kitchen and seconded by Mary Kitchen to approve the financial reports as presented. Motion carried.

Bills for Dodge 1, 6, OGLLC, HA and HUD were presented. The Board reviewed Dodge 1 check number 6436, D1 6460, and D6 18105. Motion was made Shirley Kitchen and seconded by Eugene Wurtz to approve the bills and pay as due. Motion carried.

Unfinished Business:

Dodge 1, 6 and OGLLC Occupancy Report for period November 2018.

Theresa	12-10	Burnett	12-9	Iron Ridge	8-7	Waupun	48-46
Ashippun	12-12	Lowell	12-12	Juneau	15-13	Oak Gove	24-22
Reeseville	14-13	Hustisford	14-13	Beaver Dam	17-17		

Progress report on Housing Choice Voucher Section 8 Program: Vouchers – 141 + 0 port out

Occupancy report- Reviewed details of occupancy report.

Maintenance report- 1-104 remodel cabinet delivered 11/27. Tenant will move over and 1-103 rented for 1/1/19. Getting apartments ready. Cleaned out Burnett apartment. Measured for Burnett cabinets.

Tenant/Program participation report- Reviewed details of Tenant/Program Participation Report.

Management-Laura attended COS training in Milwaukee. Donna attended WICARH training covering personnel, insurance, customer service motivational, RD session on Community facilities loans and grants. HUD complaint follow up requested maintenance information. A133 audit was submitted to REAC.

Old Business-

- A. A motion was made by Mary Reak to approve the SVA Engagement letter for OGLLC 2018 audit in the amount of \$9,980 as presented. The motion was seconded Becky Glewen. Motion carried.

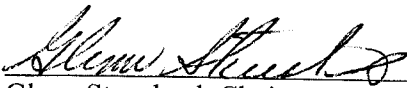
New Business:

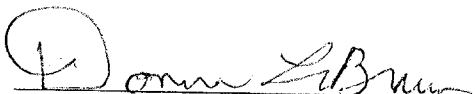
- A. A motion was made by Eugene Wurtz to reaffirm Board Resolution 2012-1A Oak Grove Phase 2. The motion was seconded Mary Reak. Motion carried.
- B. Waupun Tree Removal- no action needed
- C. Beaver Dam Exterior Doors-tabled

The next regular meeting of the Dodge County Housing Authority is scheduled December 27, 2018 at 8:30a.m.

A motion was made by Mary Reak to adjourn the meeting. The motion was seconded Becky Glewen.

Meeting adjourned at 9:33 a.m.


Glenn Stousland, Chairperson


Donna Braun, Executive Director